



IPOA FORM 26

(r. 74(2))

AFFIDAVIT OF SERVICE FORM

I of P.O Box within the republic of Kenya an adult of sound mind and a [State designation] under the employment of the Independent Policing Oversight Authority do make oath and state as follows:

1. THAT I am duly authorized to effect service pursuant to IPOA (General Operations) regulations 2021 and hence competent to swear this affidavit.
2. THAT on, 20 at [time] I served [state name] summons requiring attendance/production of documents in [place] by tendering a copy thereof to him or her and requiring a signature on the original. He or She signed/refused to sign the summons. He or She was personally known to me/was identified to me by [State name] and admitted that he or she was the person named in the summons.
3. THAT not being able to find [state name] on 20 at [time] I served the summons on [name] an adult member of the family of [state name] who is residing with him or her/his or her servant/employer.
4. THAT not being able to find [state name] or any person on whom service could be made, on 20 at [time], I affixed a copy of the summons to the outer door ofbeing the house in which he/she ordinarily resides/carries on business/personally works for gain. I was accompanied by [state name of accompanying person] who identified the house/place of business/place of work to me.
5. THAT not being able to find [state name] or any person on whom service could be made, on, 20 at [time], I sent a copy of the summons through courier service to the physical address of the said who accepted service by affixing his or her signature on the summons/confirming delivery by the said courier service provider.
6. THAT not being able to find [state name] or any person on whom service could be made, on, 20 at [time] I sent a copy of the summons to [state name]'s E-mail address/mobile number being the last known and used E-mail address/mobile number of the said

(Otherwise specify the manner in which the summons was served).

7. THAT I returned the summons served upon [state name].
8. THAT what is deposed herein is true to the best of my KNOWLEDGE, INFORMATION and BELIEF.

SWORN at this day of, 20)
)

) Deponent
)

By the said

)
)

Before me,

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Magistrate/Commissioner for Oaths